



## Join our JP II Cardinal Family *Bus Driver (Part-Time)*

John Paul II High School (JP II), an increasingly multicultural, next-generation Catholic college preparatory high school, is serving families in the greater Collin County area. As we look forward to the upcoming school year, we need new Bus Drivers to join our family to support us in our commitment to form inclusive, effective, and ethical servant leaders. We focus on a formative approach to education, which honors the whole person spiritually, emotionally, academically, and physically. Please visit our website ([here](#)) to find out more about our mission, vision, and unity statement.

**Posting Date:** May 5, 2021

**Posting Close Date:** Until Filled

**Position Start Date:** August 1, 2021

**Location:** John Paul II High School, Plano, Texas

**Does your background include some of these personal, educational and certification qualifications?**

- High School Diploma.
- Must be at least 21 years old.
- CDL - Class B with S and P endorsements is preferred. (NOTE: JP IIHS will pay class and licensing fees to acquire S and P endorsements.)
- Have a clean driving record and be able to pass a DOT physical exam and drug testing prior to employment.
- Availability to work flexible hours due to our school schedule and evening sporting events.

**What other special knowledge and skills might you bring to our students and community?**

- Manage time effectively in order to plan and execute a timely route to each event.
- Communicate in a timely, effective and professional manner.
- Maintain a calm demeanor during potentially stressful traffic conditions.
- Build and maintain effective professional working relationships with staff and students.
- Conduct the duties and tasks of the position responsibly and efficiently.
- Attend JP IIHS first aid and CPR class to acquire certification.
- Ability to work independently with a trustworthy disposition and limited supervision.

*We are open to learning more about your unique background that may contribute to meaningful alternatives to the above qualifications.*

**Application Procedures:** Complete the [application process](#) and [screening form](#).

**Letter of interest, current resume, including significant accomplishments, and non-original copies of transcripts to:**

Mr. Mark Crawford  
Human Resources Manager  
John Paul II High School  
900 Coit Road  
Plano, Texas 75075  
[markcrawford@johnpaulihs.org](mailto:markcrawford@johnpaulihs.org)

*Interviews conducted as needed.*